



Cyprus  
University of  
Technology

# Undergraduate Student Handbook





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# message from the rector

Dear reader

This prospectus offers basic information about the Cyprus University of Technology (CUT), for international partners and potential international students, as well as for any interested party. The aim is to provide you with the opportunity to get to know the University better.

CUT might be a very young university, but we believe that we have made substantial progress since our establishment (2004). The following pages unravel the commitment of the University to academic and research excellence, to the quality of teaching, to multi-disciplinary research, internationalisation and the promotion of innovation.

CUT is located in the cosmopolitan city of Limassol, enjoying the perks of the Mediterranean climate and scenery, along with a valuable proximity to the Middle East. Limassol has been ranked 87th worldwide in Mercer's Quality of Living Survey (2015) and as the 3rd up-and-coming destination in the world, in the TripAdvisor Top 10 Traveler's Choice Destinations on the Rise (2014).

Kind regards

**Professor Andreas Anayiotos**  
Rector



**ANDREAS ANAYIOTOS**

We hope you enjoy reading about our University and hope to see you soon!

# An overview of the Cyprus University of Technology (CUT)

Established in 2004, the Cyprus University of Technology (CUT) is one of the three state universities of the Republic of Cyprus.



CUT aspires to develop into an internationally recognised university, offering higher education and innovative research in leading fields that significantly impact the economic, technological and scientific sectors. Focusing mainly on applied research, the University aims to acquire a supportive role to the State and society in their efforts to deal with science and technology challenges.

**The University's mission has been developed based on the following priorities:**



- To offer education of a high scientific, technological and professional level.
- To conduct high quality research that will transcend the traditional boundaries between basic and applied research, so that solutions may be offered to major problems of society and the economy. Simultaneously, to allow Cyprus to attain an important position as a partner in a modern, European setting and to secure significant external research funding.
- To promote University cooperation with the local industry and the economic sector and actively participate in the national effort to innovate and constantly improve products and services.
- To strengthen relationships and cooperate with social partners and contribute to society, social cohesion, culture, local development and the economy.



STUDENTS  
2,721

ADMINISTRATIVE STAFF  
221

UNDERGRADUATE  
1,962

TEACHING & RESEARCH STAFF  
326

POSTGRADUATE  
549


ANNUAL BUDGET  
€58 Million

DOCTORAL  
210

RESEARCH PROJECT FUNDING  
€35 Million

ACADEMIC STAFF  
157

# Facts & Figures



# University Rankings



**The University has received several awards and remarkable distinctions demonstrating the Institution's excellence and commitment to quality at an international level, as well as its continuous development.**

**According to recent international rankings, CUT is ranked:**

- Among the top 401-500 Universities in the Times Higher Education World University Rankings 2016-17
- 202nd of the top 354 European universities in the Times Higher Education Best Universities in Europe 2017
- 52th in the Times Higher Education BRICS & Emerging Economies Rankings 2017. The list includes only institutions in countries classified as "advanced emerging", "secondary emerging" or "frontier" by the FTSE, including the BRICS nations of Brazil, Russia, India, China and South Africa
- 16th among the 2017 Times Higher Education World's Best Small Universities. The list includes the top 20 universities in the world, which appear in the Times Higher Education World University Rankings 2016-17, and which offer study programmes in more than four subjects and have a student population of less than 5,000 (an average of 3,038)
- 88th in the Times Higher Education Young University Rankings 2017, previously known as "THE 150 Under 50 Rankings". This list includes the 200 top universities in the world with less than 50 years of operation
- 12th in the Times Higher Education "Young University Rankings 2017: Millennial Universities". The list includes the 18 top universities in the world that were founded after the year 2000. It is worth emphasising that CUT has been ranked as the second top university internationally, following the University of Luxembourg, among those founded during the 21st century. The universities ranked higher than CUT, were established as a result of mergers of two or more institutions/entities

In addition, over the last few years, CUT has participated in U-Multirank, the new European Commission's system for international ranking of higher education institutions. In specific, in U-Multirank 2016 and U-Multirank 2017, CUT obtained high scores ("A" and "B") in the majority of the 29 U-Multirank performance indices. It is worth noting that most of CUT's highest scores fall under the dimensions of "Teaching and Learning" and "Research". This demonstrates the high quality of teaching as well as the important research and scientific work conducted at CUT.

The international recognition and inclusion of the University in selected international ranking lists constitutes one of the main strategic goals. It is for this reason that CUT works effectively so that the University is also included in other prestigious international rankings, such as QS World University Rankings and Academic Ranking of World Universities - Shanghai List.



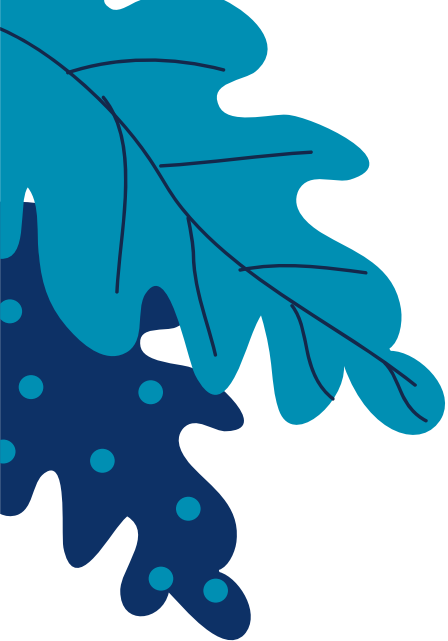


# The Republic of Cyprus

Cyprus, the third largest island in the Mediterranean with an area of 9,251 sq. km, is situated at the crossroads of Europe, Asia and Africa. Since antiquity its strategic geographic position has played an important part in the island's turbulent history. Its prehistoric inhabitants were joined by the Mycenaean Greeks 3500 years ago, who introduced and established their civilisation, thus permanently instilling the island's Greek roots. Many other cultures followed since then, including the Phoenicians, Assyrians, Franks, Venetians, Ottomans, British, all leaving behind visible traces of their passage.

The Republic of Cyprus became an independent country in 1960. In 1974, Turkey invaded the Republic of Cyprus with a massive military force, in violation of the UN Charter and fundamental principles of international law, and occupied 36,2% of the sovereign territory of the Republic of Cyprus. In May 2004, with its northern part still under occupation, Cyprus became a full member of the European Union. The accession act included a protocol which states that the implementation of the *acquis communautaire* on the areas not controlled by the Cyprus government (as a result of the Turkish invasion) is suspended. Efforts and negotiations to find a just and functional solution to the Cyprus problem are still in progress.

Cyprus is also a member of the United Nations and its specialised agencies, the Council of Europe, the Commonwealth, the Organisation for Security and Cooperation in Europe and many other international organisations.



# Limassol, a city on the southern coast

Limassol (Lemesos), the island's second largest city, lies between two ancient city-kingdoms: Amathous to the east and Kourion to the west, two of the most spectacular archaeological sites in Cyprus. The city developed after the destruction of Amathous by Richard the Lionheart in 1191. Many important antiquities, Byzantine and Frankish monuments are found in the city of Limassol, which constitute evidence of its long history.

Today, Limassol is home to the island's main port, the center of the wine industry and a bustling holiday resort. Limassol is renowned for its vibrant atmosphere and spontaneous hospitality and serves as a thriving commercial center for its international community. The city offers a wide variety of land and sea activities, and is infamous for its array of golf courses, marinas and a 15km coastline promenade. It is also known for its lively Carnival celebrations, the annual Wine Festival, its surrounding picturesque villages, and the traditional, spontaneous hospitality of its inhabitants.







# Infrastructure

**The buildings of the University are developing on the basis of a long-term planning so as to cover all existing and future needs.**

The University uses restored historic buildings located within the old town center of Limassol, as well as modern buildings being designed and equipped to better serve the university community. The area of the traditional town center is continuously upgraded and converted into a more youthful and creative part of Limassol. The implementation of the second pole of the University at the old hospital, the first technical school and police station premises has already begun with the University Clinic of Rehabilitation, while the third pole involves the development of sport centres and other university facilities in the wider area of Limassol, away from the town center.



# Green Campus

As a "green" university with environmental responsibility, the CUT has been following an environmental management programme since 2010, winning awards for the Green Public Agreements policy that has been adopted by the university community. The university enforces daily environmental practices such as University Energy Management, hazardous laboratory waste management, green consciousness awareness events, environmentally friendly cars for the needs of the University, and recycling bins.

In addition, the University has been awarded four Green Prizes 2015 and 2016 Green Prizes, the Human Environment Gold Award, the Silver Award at the Organisation & Process Innovation, and the Silver Award for Health & Well-Being for Environmental Management/Sustainability Best Practices in the Environmental Awards 2016. Moreover, a significant (€ 500,000) funding has recently been secured through the Climate-KIC Knowledge and Innovation Communities Network (Cyprus University of Technology, Chrysalis LEAP and Cyprus Energy Agency), for 8 training activities, innovation and entrepreneurship in the green growth sector.

# Faculties and Departments



**At present, the University consists of six faculties, thirteen departments, a Language Centre and an Institute:**

## **FACULTY OF COMMUNICATION AND MEDIA STUDIES**

- Department of Communication and Internet Studies
- Department of Public Communication

## **FACULTY OF GEOTECHNICAL SCIENCES AND ENVIRONMENTAL MANAGEMENT**

- Department of Agricultural Sciences, Biotechnology and Food Science
- Department of Environmental Science and Technology

## **FACULTY OF MANAGEMENT AND ECONOMICS**

- Department of Hotel and Tourism Management
- Department of Commerce, Finance and Shipping

## **FACULTY OF HEALTH SCIENCES**

- Department of Nursing
- Department of Rehabilitation Sciences
- Cyprus International Institute for Environmental & Public Health

## **FACULTY OF FINE AND APPLIED ARTS**

- Department of Multimedia and Graphic Arts
- Department of Fine Arts

## **FACULTY OF ENGINEERING AND TECHNOLOGY**

- Department of Civil Engineering and Geomatics
- Department of Electrical Engineering, Computer Engineering and Informatics
- Department of Mechanical Engineering and Materials Science and Engineering

## **"SIMOS MENARDOS" LANGUAGE CENTRE**





**ANDREAS THEMISTOCLEOUS  
BUILDING**

# Faculty of Communication & Media Studies

## Department of Communication and Internet Studies

The Department offers a BA in Communication and Internet Studies, the first degree of its kind offered at a university level in Cyprus and one of the very few worldwide. Courses offered during the first two years have been designed to provide background knowledge and skills about Internet technologies, media studies and the societal impact of technology.

After successful completion of the first two foundation years, students can focus on one or two of five thematic areas:



Upon completion of the programme, graduates are expected to have acquired the knowledge and skills necessary to pursue advanced university degrees or to be employed in information-intensive professions, such as information technology managerial positions, advertising, public relations and campaigning, film and television production, web-design, mass communications and journalism.

# Department of Public Communication

The Department aspires to establish itself as a regional center for teaching and research in the field of public communication and to gradually become a nationally and internationally recognised center of excellence. Its mission is to enhance scholarship in the field of public communication, predominantly in those aspects that are linked to the media, journalism, political communication, advertising and public relations. It will

strongly focus on the European dimension and on the related domains of the communicative disciplines, with emphasis on the historical, social and political aspects of their evolution.

The Department will initially offer a BA in Public Communication, the first of its kind at university level in Cyprus. The programme will offer a unique blend of academic and practical experience.

After completing a set of mandatory courses, students will have the opportunity to choose one of three directions:



\* Graduates will be able to work and build careers in these specialisations as well as in other communication-related professions.



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The Department  
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# Faculty of Geotechnical Sciences & Environmental Management

## Department of Agricultural Sciences, Biotechnology and Food Science

Considering the problems, prospects and challenges resulting from Cyprus' accession to the EU and with the objective to contribute to the required modernisation and technological transformation of the island's agrifood sector, the University established a department of Agricultural Sciences, Biotechnology and Food Science.

The department offers a B.Sc. degree in Agricultural and Food Sciences with specialisation in three basic areas:

- 1 Crop Science and Technology
- 2 Animal and Dairy Science
- 3 Food Science and Technology



The research programmes and the course curricula in all three specialisation options, focus on the development and adoption of new scientific methods and technological applications. Particular attention is placed such cutting-edge research areas as the field of modern biotechnology and its multiple applications in plant and animal production, the food industry and the environment.

# Department of Environmental Science and Technology

The Department has been offering an undergraduate programme in Environmental Science and Technology and relevant postgraduate programmes, designed by leading international scientists in environmental science and engineering who took into account the specific environmental challenges faced by Cyprus and the neighboring region.

Recently the Department has joined forces with the University's Faculty of Engineering and Technology and developed a new

B.Sc. programme in Chemical Engineering, whose curriculum was accredited by the Cyprus Agency of Quality Assurance and Accreditation in Higher Education (DI.P.A.E.) and started admitting students in 2017. This programme offers knowledge and training that prepares graduates for a successful professional career as Chemical Engineers and equips them for positions in industry, government and academia. The Department will cease offering the earlier B.Sc. programme in Environmental Science and Technology in a few years.

The curriculum provides scientific training in Chemical Engineering and Specialisation in two directions:

- 1 Petrochemical Engineering
- 2 Environmental Chemical Engineering



The B.Sc. programme in Chemical Engineering has been accredited by the national authorities of Cyprus



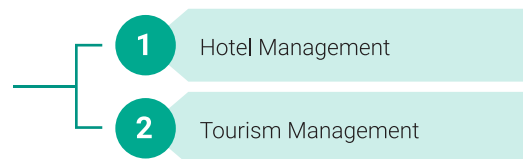


# Faculty of Management & Economics

## Department of Hotel and Tourism Management

The Department offers an undergraduate degree in Hotel and Tourism Management and strives to develop an ideal learning environment in which students receive a pedagogically sound academic experience that adequately prepares them for a successful managerial-level career in the Hospitality and Tourism Industry.

The undergraduate programme of studies provides a unique academic experience in Hotel and Tourism Management focusing on two specialisations:



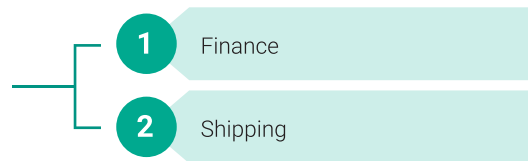
During the first two years of studies, students acquire an overall knowledge of the operational aspects of the industry in order to select, in the third year, a specialisation according to their interests and future career aspirations. In the final year of the programme, students have the opportunity to undertake a major project related to their specialisation.

# Department of Commerce, Finance and Shipping

The Department offers an undergraduate degree that prepares students to cope effectively with challenges and opportunities. The programme of studies is divided into two main sections. During the first two years of study, the courses are common for

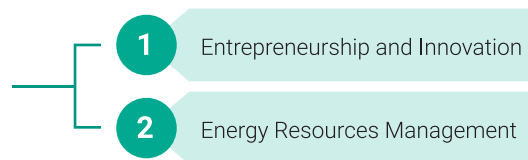
all students providing them with overall knowledge on the aspects of commerce, finance, and shipping. During the last two years of their studies, students select a specialisation according to their interests and future career aspirations.

In particular, students have the opportunity to choose between two specialisations:



\* They are required to undertake advanced level courses related to the chosen specialisation in order to enhance their knowledge in the subject.

The two departments of the Faculty also offer an interdisciplinary programme in Management specialising in:



In the first two years of the programme, students gain general knowledge in different areas of business management. In the final two years of their studies, students specialise in “Entrepreneurship and Innovation” or “Energy Resources Management” by attending advanced specialisation courses. Through “Entrepreneurship and Innovation”, this degree aims to enable students to develop their scientific understanding and

render them capable to assume the risk to establish, manage, and grow new start-up organizations. Through “Energy Resources Management”, the degree aims to enable students to develop their scientific understanding and render them capable to make decisions of economic, legal, environmental, and social nature at a managerial level in the energy sectors.

# Faculty of Health Sciences

## Department of Nursing

Graduates of the Department are competent, knowledgeable practitioners of nursing, who are confident in working on an Evidence-based practice level, in a multi-disciplinary environment. They are good communicators who are research aware and demonstrate professional leadership in the 21st

century. This programme has been designed to comply with the relevant professional requirements leading to nurses being registered, as required by the relevant legislation. Additionally, the programme complies with the EU Directives for nursing and follows relevant healthcare policies, including the National Health Plan.



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The Programme  
complies with the  
EU directives for  
nursing

## Department of Rehabilitation Sciences

The Bachelor programme in Speech and Language Therapy (SLT) is dedicated to the study of all aspects of human communication, and the prevention and treatment of its disorders across the lifespan. The programme offers education and training in the processes of individual human communication (speech, hearing, language, and voice), disorders of human communication, and swallowing and rehabilitation of such

disorders. The programme is designed to provide students with the occupational-based competencies required for the SLT license to practice by the national professional association. Graduates are prepared for positions in a variety of professional settings: school systems, community speech and language centers, rehabilitation centers, hospital clinics, private practice, and universities.



HEALTH SCIENCES





# **Cyprus International Institute for Environmental & Public Health**





The Cyprus International Institute for Environmental and Public Health (CII) is an international research, education and technology initiative for the environment and public health. The Institute was established in 2004 by the Government of Cyprus and Harvard University to address environmental and public health issues in Cyprus and throughout a broad region, including the eastern Mediterranean, northern Africa, and the Middle East.

CII offers two postgraduate MSc programmes - one in Environmental Health and another in Epidemiology and Biostatistics. Both are taught in English. CII also offers training leading to the PhD in Environmental and Public Health. The strength of CII's educational programmes is seen in the success of its alumni who are often accepted, usually with full scholarships, to PhD programmes at some of the finest research universities in the world. Each year since 2005, CII has offered continuing education programmes, lecture series and seminars for academics and for the public.

The overarching goal of CII is the promotion of environmental and public health in the region through research and education. The main focus of CII's research is on improving understanding of the relationship between exposures to environmental factors and lifestyle patterns with human disease as well as on studying individual behaviors and environmental factors, and health outcomes identifying risk factors for different diseases.

CII is a Member of the Association of Schools of Public Health in the European Region. Since 2009, the Institute operates as an integral part of CUT, under the Faculty of Health Sciences.

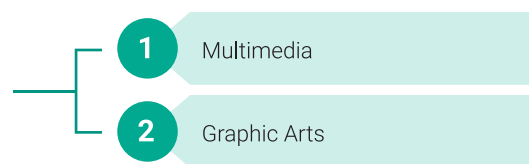
# Faculty of Fine and Applied Arts

## Department of Multimedia and Graphic Arts

The Department offers a bachelor's degree in Multimedia and Graphic Arts that builds a strong foundation around the process of original and theoretical research, methodological adaptation, creative teamwork, hands-on experience with industry, standard technologies and internship opportunities. The programme is

intended to train and prepare students for careers in the Interactive Multimedia and Creative Graphic and Visual Communication industries, as well as encourage aspiring young designers and researchers to explore their potential to generate new knowledge and innovation.

The undergraduate programme of studies focuses on two Specialisations :



## Department of Fine Arts

The Department of Fine Arts aims at becoming a meeting point of research and creation in the Fine Arts, in particular, and in culture, in general. With an international outlook, it aims at becoming a nodal point between Europe and the Middle East, projecting anew, the centuries-old role of the Mediterranean as a space of crossings, interactions and transcultural cosmopolitanism. At the same time, it aims at creating an environment of high theoretical and aesthetic calibre, for the renewal and enrichment of the Cypriot cultural discourse, as well as creating the necessary framework for the international promotion of Cypriot contemporary artistic creation. The department envisages the offering of art training in an experimental and creative environment. It places emphasis both on the multi-sensory experience and creation, as well as on theoretical analysis. The BA programme in Fine Arts offers courses in two-dimensional

creation (drawing, painting, printmaking, etc.) and in three-dimensional creation (sculpture, constructions, installations, etc.), as well as in technological applications in art, from photography to video, animation and digital image and sound applications. The programme is enriched by a substantial number of courses in the History and Theory of Art, of Architecture and of New Media, as well as in Philosophy of Art (including Aesthetics). The programme aims at developing the methodological means and the theoretical background for the enrichment of artistic practice with historical, theoretical and critical knowledge and skills, which are paramount in the contemporary, international arts milieu. The graduates of the Department of Fine Arts acquire the proper artistic and historico-theoretical means for a successful artistic career and/or a career in primary, secondary and tertiary art education.





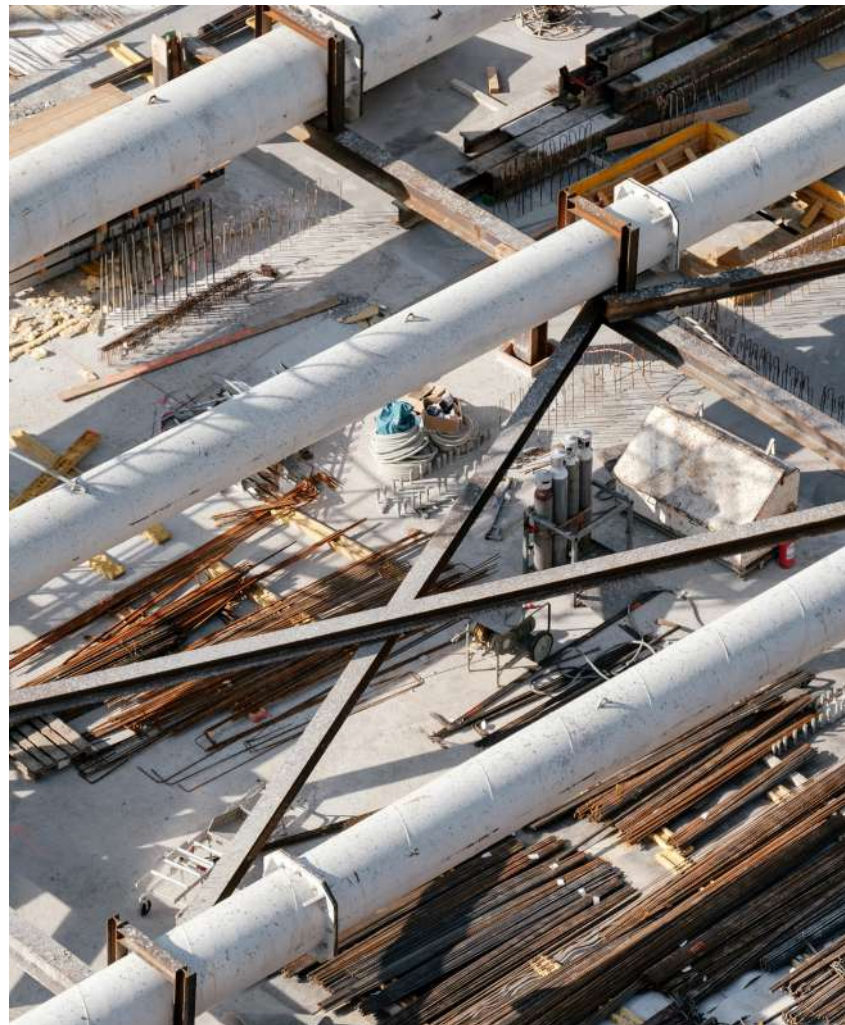
# Faculty of Engineering & Technology

## Department of Civil Engineering and Geomatics

The Department seeks to develop its students within an inspiring and dynamic environment that challenges them and enables them to acquire a wide range of professional, analytical and design skills, which are necessary to make a positive and significant impact to civil infrastructure and the quality of life. The Department aims to enhance strong links with the industry and public sector in order to provide its students the opportunity to work on exciting projects through research and professional training. Furthermore, it seeks and encourages links with international higher education institutions, through the exchange of students and visits from distinguished academics whose specialist expertise add value to our taught and research programmes.

The Department offers two distinct four-year undergraduate programme of studies (curricula), one in Civil Engineering and one in Surveying & Geoinformatics Engineering.

The first year is common to both degrees. From the third year on, the students have the opportunity to diversify their specialisation by choosing subjects from a number of technical modules of subjects. The final year dissertation is an important part of the course in which students select a project in an area of their interest. The degree programmes include a number of professional training periods during which the students work in industry or government departments to gain first hand professional experience. For students who wish to continue their studies the Department offers two postgraduate programmes in 'Civil Engineering and Sustainable Design' and in 'Geoinformatics and Geospatial Technologies'.



# Department of Electrical Engineering, Computer Engineering and Informatics

The Department of Electrical Engineering, Computer Engineering and Informatics (EECEI) combines the fields of Electrical Engineering, of Computer Engineering and of Computer Science under a unified multi-disciplinary department. The department offers two distinct programmes of studies (curricula), one for students who wish to study Electrical Engineering and one for those who wish to study Computer Engineering and Informatics is distinct. The programme of

Computer Engineering and Informatics combines engineering and computer science courses. There is however, a substantial overlap of mandatory and elective courses between the two programmes. The department's faculty and research associates conduct world class Electrical Engineering and Computer Science research as evidenced by its prominent publication record and its ability to attract substantial external research funding.

The programmes aim to equip our students with the abilities needed to confidently face the challenges of the domestic and overseas professional sector or post-graduate academic programmes at home or abroad. Our graduates acquire the professional skills that a rapidly shifting technological environment demands, including complex reasoning, critical thinking, and problem solving. They are able to assume leading roles in the industry. In addition, our

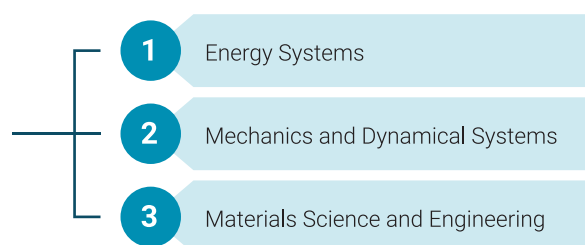
graduates are in position to succeed in the private industrial sector, in the government sector, as well as in the academic and research environment. Our graduates obtain excellent communication skills, which enable them to effectively solve engineering problems both when working alone and in teams. Furthermore, our programmes place great emphasis on instilling high moral and professional standards in their graduates.

## Department of Mechanical Engineering and Materials Science and Engineering

The Department offers modern undergraduate and graduate programmes that promote critical thinking, efficient learning and effective conceptualisation pertinent to the understanding and solving of engineering problems; these tools are of paramount importance to the scientific and technological needs of the 21st century. The Department combines the advantages of the well-established and professionally accredited field of Mechanical Engineering with the innovative nature of Materials Science and Engineering in a unified programme of study both at an

undergraduate and graduate level. It offers a four-year undergraduate programme leading to a degree in Mechanical Engineering, while at the same time allowing students to select courses in Materials Science and Engineering through their technical electives. The structure of the programme is such that in the first two years, it provides students with a strong foundation in the applied sciences and engineering. During the last two years the programme offers additional courses in Mechanical Engineering as well as specialised courses in Materials Science and Engineering.

In particular, at the end of the 4th semester, students are required to choose one of three possible streams:



The programme of study has been accredited by ETEK (Technical Chamber of Cyprus) which is the official Body that offers professional accreditation to Engineers in Cyprus. All the Department's graduates are registered by ETEK as Professional Mechanical Engineers.



# Simos Menardos Language Centre

## Research

The Cyprus University of Technology Language Centre (CUT LC) has an international reputation for its research in Applied Linguistics, Language Teaching and Learning, Language Curriculum Development and Evaluation, Computer Assisted Language Learning, Language Assessment and Testing, and Language Teacher Education.

## Language Programmes

Language tailor-made courses are available at A1, A2, B1, B2 and C1 levels of the Common European Framework of References (CEFR) for Languages. Students have the opportunity to immerse in an authentic language learning experience. Learning a language at the LC is a truly enriching experience. The Language Centre, in its effort to promote co-operation and interaction, boasts an excellent learning environment with multimedia dedicated language classrooms with easy online access. All courses draw from learners' personal, social, educational, and professional and research settings. They are based on the most current learning theories and language learning and teaching methodologies, and incorporate 21st century skills, including the use of new technologies.

Courses as part of student degree studies. The language courses which constitute part of all student degree studies are:

### Compulsory:

English for Specific Academic Purposes (CEFR B1-B2 levels), English for Specific Academic Purposes (B2), based on the specialisations of the 14 different departments.

### Electives:

The LC currently offers 7 languages: English, Greek, French, German, Italian, Russian and Spanish.

## Evening Language Programmes:

Evening courses are open to adults over 18 and are designed to give participants greater confidence in speaking a language, whether for work, travel or just for fun. Courses are available at different levels and certificates are given at the end of each course.

## Corporate Language Learning programmes

The LC helps professionals, employees and employers and businesses gain a competitive edge by developing confidence and fluency in a range of languages for specific professional purposes, upon request and sufficient number of participants. It offers a selected portfolio of language learning solutions for businesses and other organisations and are looking to expand the service.

## Language Teacher Education

The LC also offers language teacher training courses, seminars and workshops both to its teaching staff as well as to language teachers of all educational levels. It also collaborates with other educational institutions such as The Ministry of Education and Culture (Pre and In-Service language teacher education programmes), Pedagogical Institution, Institut Français, etc.

## Postgraduate programmes

In collaboration with the MGA department, the LC also offers an online Master's degree in Computer Assisted Language Learning (CALL) and a doctorate programme in the research areas mentioned above.

## Language Examinations

The LC offers language examinations to students as well as government and professional bodies, in addition to professionals seeking language certifications.



# Enterprise Liaison Office

The Enterprise Liaison Office of the Cyprus University of Technology was formed in 2011 as a European Social Fund project with a key role within the University's strategic plan for promoting synergies between the business world and the academic community.

The main aim of the Enterprise Liaison Office is to develop and establish a structured network to provide the University's academic and student community and the regional business sector a partnering platform, enabling both sides to explore effective mechanisms for transferring specialised know-how in terms of research, technology and innovation.

Furthermore, the Office supports the University's vision in enhancing students and graduates' employability and employment opportunities through a specific placement framework and through advising support services with an emphasis on soft skills, entrepreneurship and innovation.

# University Library “Vassilis Michaelides”

The Library and Information Services of the Cyprus University of Technology (CUT) was founded in 2007.

## Mission/Objectives

- Serving and supporting the members of the academic community in their scientific, research, and teaching work
- Developing a rich collection, providing access to reliable information resources throughout the University research community
- Accumulating, preserving and making accessible the University's research activity (academic publications and students theses and dissertations)
- Contribution to research, teaching and lifelong learning through information literacy courses aimed at training users to develop the necessary research skills and critical thought
- Establishing beneficial partnerships and collaboration with other scientific institutions and libraries in Cyprus for the recording, preservation and documentation of works of popular culture, and other scientific, artistic and cultural production
- Contributing to the local community through sustainability, digitisation and the promotion of cultural heritage

## CUT Library is a member of the following cooperation & professional organisations:

International Federation of Library Associations and Institutions (**IFLA**)

Ligue des Bibliothèques Européennes de Recherche (**LIBER**)

International Association of Technological University Libraries (**IATUL**)

Scholarly Publishing and Academic Resources Coalition (**SPARC**)

European Innovative Users Group (**EIUG**)

Cyprus Association of Librarians and Information Scientists (**CALIS**)

Cyprus Organisation for Standardisation (**CYS**)

Confederation of Open Access Repositories (**COAR**)

Since 2013, the CUT Library holds the Presidency of the Cyprus Academic Libraries Consortium (CALC).



## Library Holdings:

The CUT Library collection contains about 26.200 items, including books, journals, audio-visual material, leaflets, pamphlets, etc.

The Library also offers access to approximately 23,500 e-journal titles, 180 bibliographical and full-text databases and 452,120 e-books.

In 2016, the Library had more than 7,500 members and about 76,000 virtual visits.

	September - May	June - August
Monday-Friday	08:30-24:00	08:30-18:00
Saturday	10:00-16:00	Closed

Library hours are subject to change during holiday and examination periods.

## Digitisation activities

The CUT Library has significant experience with digitisation activities such as cultural content selection, resource description, image processing, preservation and digital library infrastructure.

The online portal "Apsida" (<https://apsida.cut.ac.cy/>) is a digital repository which provides open access to more than 20,000 digitised documents, such as photographs, stamps, books, videos, caricatures and case studies. "Apsida" is a CUT project that implements innovative information technologies for developing digital cultural heritage libraries. The mission is to collect, disseminate and preserve cultural heritage material and to contribute to the cultural evolution in Cyprus. The repository is powered by Omeka open source software and the interface has been designed in order to have a responsive web design compatible with all electronic devices.

Additionally, the CUT Library participates in LoCloud (<http://www.locloud.eu/>), a best practice network co-funded by the European Commission under the CIP ICT-PSP programme. LoCloud supports institutions in making their content and metadata available to Europeana, by exploring the potential of cloud computing technologies. "Apsida" contains both the digital collections that belong to the Library and the collections of the European programme "LoCloud" (in collaboration with the Digital Heritage Lab of the University). "Apsida" is the result of the collaboration between CUT and several organisations providing content of high cultural heritage importance. These collaborative partnerships and shared expertise assist the Library to establish experience and know-how in developing cultural heritage digital libraries.

The CUT Library records and digitises archives and collections in order to preserve the cultural heritage of Limassol. The digitised documents are available online to researchers through the portal "Helates" (<http://helates.cut.ac.cy/>), but as physical objects remain the property of their respective owners.

A photograph of three students in a library. A young woman with long blonde hair, wearing a yellow top and blue jeans, is walking down a wooden staircase. She is holding a red book. Two other students, a man and a woman, are standing on the stairs above her, looking at a book together. The background shows bookshelves filled with books and a framed picture on the wall.

## Management of Research Output

One of the major priorities of the Library was to design and develop the first Institutional Repository in Cyprus, named “KTISIS” (<http://ktisis.cut.ac.cy/>). “KTISIS” is an open access digital repository that collects all digital content related to the various activities of CUT (academic publication, patents, theses and dissertations, etc). It demonstrates the intellectual output and the research activities of the University, by preserving, spreading and promoting the scientific research to the local and international community.

In 2011, the University signed the Berlin Declaration on Open Access to Scientific Knowledge. All publications submitted to KTISIS constitute the intellectual property of the respective author and are freely available online under the terms of the “Deposit-Disposal” license and the Creative Commons license.

# Studies and Student Affairs

## Student Admission

The number of undergraduate students admitted each year per academic department is based on the procedures and criteria regulated by the Pancyprian Examinations Law. The basic criterion is the result of the Pancyprian Examinations, which are organised each year by the Ministry of Education and Culture. Every year about 500 students are accepted.

## Studies at the Cyprus University of Technology *Undergraduate Studies System*

The academic year consists of two semesters: the Fall semester (September-December) and the Spring semester (January-May). Attendance in all Departments is obligatory and continuous. The expected time of completion of programmes of study is eight (8) semesters and the longest allotted time for the completion of studies is twelve (12) semesters.

The programmes of study at CUT are based on the system of European Credit Units (ECU), known as ECTS (European Credit Transfer and Accumulation System). An ECU represents 25-30 hours of work taught. The total work load taught for an undergraduate programme (4 years) is 6000-7200 hours.

During the first week of teaching, the instructor provides a written syllabus for each course which outlines the objectives, the topics to be covered, the bibliography and the form of assessment of the students. Each student is assigned an Academic Advisor by the Department, who advises on academic topics.

## Grading System

The grading system for the course is numerical, from 0 up to 10, per 0.5 (1/2) unit. The minimum grade for passing is five (5). Grade Point Average (GPA) is the mean that takes into consideration the ECTS, that is the grade of each course is multiplied with the number of ECTS of the course and the sum is divided by the total number of ECTS. For the calculation of the final GPA, only the courses that were marked with a grade of 5 and more are taken into account. The GPA is stated on the transcript, while the grades of the Degree are stated as follows: "Excellent with Distinction (grades 9.50-10.00)", "Excellent" (grades 8.50-9.49), "Very Good" (grades 6.50-8.49), "Good" (grades 5.50-6.49), and Satisfactory (grades 5.00-5.49).

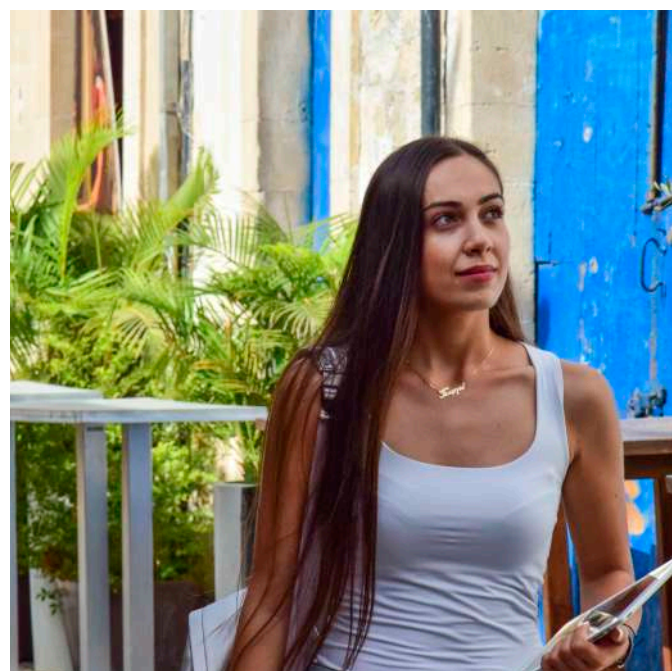


# Student Services

## Accommodation

The University dormitories are made available to undergraduate students who face several socio-economic circumstances. In order to be eligible, a student must meet the following criteria:

- *Be a registered student at the time of the submission*
- *Submit the application form and all necessary documents within the submission period*
- *Prove that the annual gross per capita income of the family must not exceed the 12,000 euros*



Additionally, the Housing office provides guidance to students who seek accommodation by providing a list of residences/apartments available to rent. This list is available during the registration period (beginning of July) and is continuously updated. Furthermore, the “Accommodation Network of associated apartments” allows the University to offer accommodation, in collaboration with the private sector, in apartments that have been inspected and approved in terms of safety, quality of the residents and process. While the management of the rental is between the resident and the owner, the University prepares the contracts and mediates in any dispute. Currently, a total of 160 apartments are available through this network.

## Meals

The University has several venues where drinks and snacks are offered at discounted prices to include: the Student Café “Zappeion” at Iron Square and the A. Themistocleous Yard Kiosk (Old Land Registry Building).

## Student Welfare Association

Beyond the measures of economic support that are stated above, through the Student Welfare Association the University offers a fixed amount for economical support to students on the basis of their economic status. This type of support includes annual scholarships – grants, or for special economic help which is given to a number of students with exceptions.



## Scholarships and Awards

Different organisations and companies offer fixed amounts in the form of financial aid or awards to students of the University. The University has worked out a framework for attracting private organisations and people for providing scholarships and awards. Relative information on scholarships and awards are announced by the Department of Academic Affairs and Student Welfare Services.

## Student Development Services

The Counseling Center of CUT aims to support and assist students in need of counseling and personal guidance and encouragement regarding interpersonal, intrapersonal and academic issues. The services are provided through confidential individual sessions, group therapy, art therapy, reading club sessions, public events, workshops, and self-help articles.

## Disability Centre

The Disability Center of CUT supports and encourages students with special needs, them being physical disabilities, serious medical conditions, or learning disabilities. The support is offered through individual and family meetings, support assessment, and the design of an individual student support programme including all the class and of class accommodations. Consultations between Disability Center staff and students are confidential. To receive accommodations, a student must have a documented disability confirming the diagnosis.

## Learning Centre

The Learning Center supports students in achieving their individual academic potential through planned, developmentally proper prospects encouraging learning as they navigate and develop towards academic success. It offers supplemental tutoring to all students in selected courses, public speaking and presentation skills. Moreover, it offers study skills development and guidance, assessment in personal style study skills, learning disability screening and referrals, and the "Introduction to University 101" programme.



## CUT Substance Abuse Prevention Centre

CUT Substance Abuse Prevention Center is committed to the sustainment of a healthy campus community nurturing development and accomplishment in its students. The Center works to develop a university culture that stresses responsible decision-making concerning alcohol and drugs. Individual and group sessions, informational events, and peer to peer groups are offered throughout the academic year.

## Career Office

The Student Services and Academic Welfare provide students with information on possible career prospects and help them form a clearer picture concerning their professional orientation. Furthermore, guidance is provided to students on how to succeed in a personal interview, including Curriculum Vitae advice and tips for employment applications. Moreover, it contributes to a more effective presence of graduates in the labor market.

## Student Life Office

The Student Life Office encourages, guides and supports the active involvement of all students of the University, in students' activities, student clubs, programmes and social events. The office attaches great importance to promoting understanding, appreciation and acceptance of diversity which is indispensable for holistic education.

## Student Union

A Student Union was established at CUT in March 2008. According to law, students are represented in all administrative bodies and actively participate in decision-making as well as the management, operation, and development of the University through the Student Union.

## Student Groups

Students have the opportunity to create a student group at the University with a common goal and other guidelines. Some examples of Groups that are currently active at the University are: Journalist group, Theatre Group, Music Group, Dance Group, Rock and Metal Music Group, etc.

## Athletics

The Athletics office has the task of preparing every year a complete athletic activities programme, which includes:

- *Recreational Sports*
- *Championships*
- *Competitions*
- *Sports activities and giving back to the society*
- *Presentations*

The policy of the University is to provide mass recreational sports, but also to upgrade athletics and activities which may not be well known to the general public. Particular emphasis is given to sports that are related to the sea, beach, and mountain.

## Medicare

All Cypriot students that study at CUT are entitled to medical care by the state hospitals of the public health system. The same policy stands for students from European Union who hold a valid European Health Insurance Card from state health institutions.



# Research at CUT

The strategic target of CUT is the design and development of research activities both within the University and in cooperation with other research Institutes in Cyprus and abroad. The emphasis on research is reflected in the substantial funding provided to academics for the establishment of research centers and laboratories.

CUT aims at transferring knowledge (education) and producing new knowledge through basic and applied research in all the academic fields of the University's six Faculties. Research is carried out in each different Department or between two or more Departments, under the responsibility of one or more members of the academic staff. University research activities are realised through funding secured from the following two major sources:

- a) *The University's state funded budget.*
- b) *Different organisations, entities or private sources at a national, European and international level who award, with or without a competition, specific research projects to research groups and/or individual members of the academic staff.*

The strengthening of the research management support and infrastructure, with the aim of securing externally funded projects, is another major objective of the University. Moreover, the University has adopted the following principles in relation to research which conform with the European Union's declarations relating to the creation of the European Research Area (ERA):

- *Effective access and information support*
- *Equal research opportunities to all members of the academic community*
- *Effective support of research activities*
- *Promotion of competition, quality and support of research projects*
- *Start-up funding for new academic and teaching members for the setting-up of research infrastructure, mainly for the creation of research laboratories.*

CUT research and academic staff is involved in various  
Research Activities and in more than 225 National and  
European Research Programmes

with a total funding of approximately 40m euro. Even though CUT has initiated its research activity very recently, it has already managed to dispose National Research Projects funded by the Cyprus Research Promotion Foundation and European Research Projects funded under the new EU funding programme for research and innovation, HORIZON 2020, European Research Framework Programmes (FP6 and FP7), the COST, the EUROSTARS, the LIFE and IEE Programmes, the European Territorial Cooperation Programmes, such as Interreg V-A Greece – Cyprus, Balkan MED, Interreg IVC, MED, ENPI and the Lifelong Learning Programme.



# Innovation and Technology Transfer

Being a University of technology that promotes innovation and entrepreneurship, it accommodates Technology, Entrepreneurship and Innovation Centers, such as Cutting Edge - An American Space and the Cyprus Interaction Lab.

Also CUT, has adopted its own Intellectual Property Rights policy, which will promote its reputation as a socially relevant, leading research and teaching organisation and will directly contribute to its financial position, if its commercial value is realised. The policy is based on the principles that will govern the ownership rights emanating from research materials produced by the CUT staff members and/or sponsored students. The aim is to establish objectively fair and equitable criteria for the transfer of knowledge. CUT thus aims to provide support services to promote the creation of Intellectual Property (IP) whilst seeking to maximise the commercial exploitation of the resulting Intellectual Property Rights (IPR).





# International Cooperation

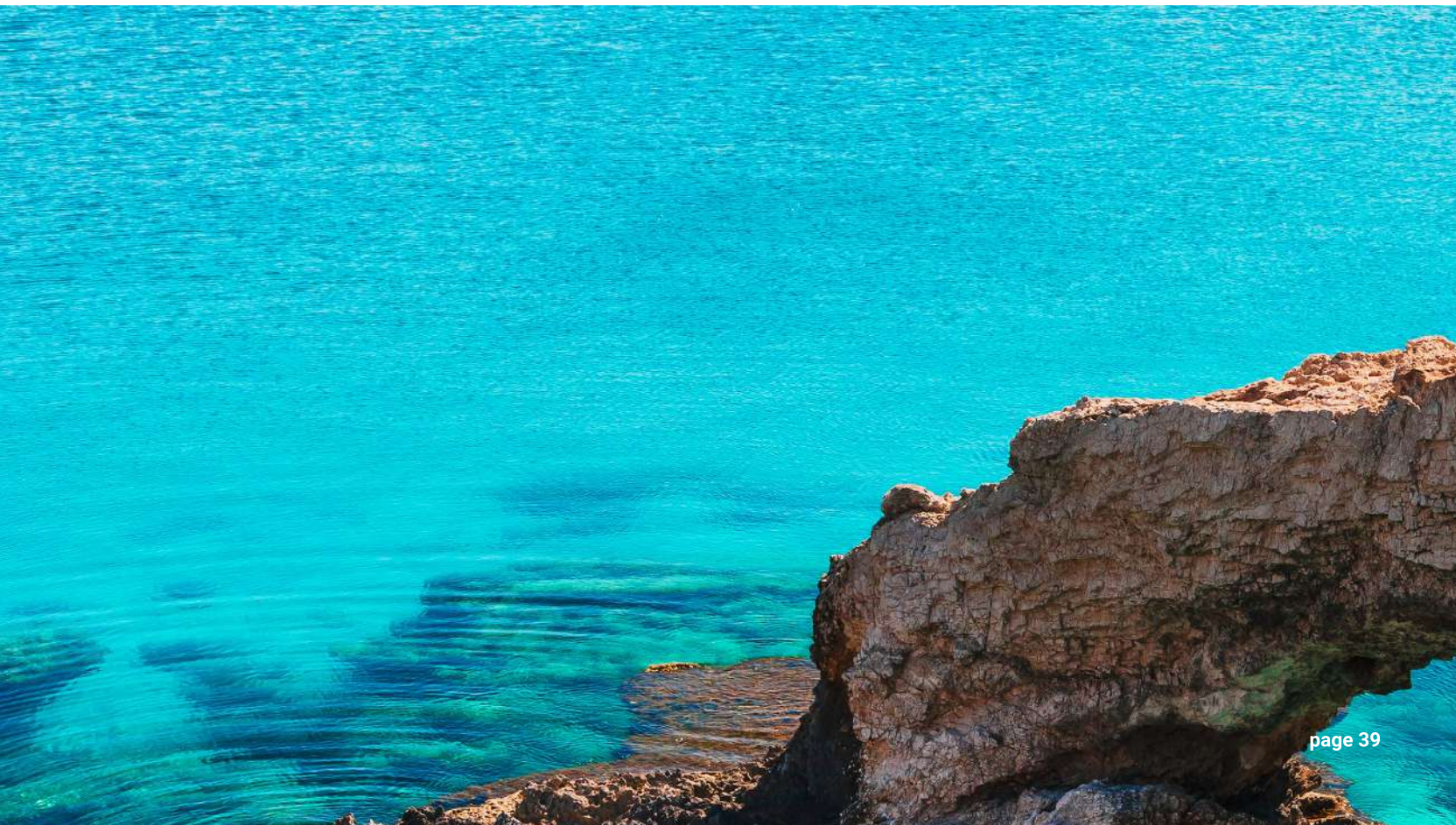
International collaboration constitutes a vital pillar of action for the University, both within the framework of the Common European Higher Education and Research Area as well as in the context of the globalisation of knowledge and sustainability. For CUT, internationalisation is one of the priorities of Strategic Development. Prioritised strategic choices towards this goal are:

- Attracting foreign students
- Strengthening international collaborations
- Participating in European LLP and International programmes

The University aspires to develop and establish itself as a center of higher education in the Mediterranean region and beyond, offering a rounded and multidimensional education, reflecting technological innovation and the progress of modern industry.

Under the leadership of the International Cooperation Committee, the International Cooperation Office works towards the fulfillment of internationalisation goals in the form of: (a) Bilateral Agreements with other Universities and (b) Participation in International Organisations and Networks. CUT is already a member of International and European organisations or Networks such as UNIMED and HUMANE. The University maintains bilateral agreements with most European countries' universities and additionally with Third Countries universities, mainly in the Mediterranean region. CUT is also a member of EMUNI Senate, Bologna Convention Promoter and is currently working in promoting its international outlook by participating in European Programmes such as ERASMUS+. It is also the national administrator of the IAESTE Cyprus programme.

Regarding local collaboration, CUT has signed Memoranda of Understanding with more than 140 public bearers, organisations and private companies.





# Erasmus+

The Erasmus+ International Mobility Office at CUT supports and encourages all activities that fall under Key Action 1 Learning mobility of individuals, namely mobility of students for both studies and placement, traineeships for recent graduates (up to the first year of graduation), teaching mobility for academic and research staff, as well as training mobility for administrative staff members. Simultaneously, it manages and supports the internationalisation process at an institutional level.

The Erasmus+ International Mobility Office is responsible for the drafting and signing of interinstitutional agreements with both programme and partner countries. Currently, agreements and mobility flows are active with Higher Education Institutions (HEIs) in all EU countries as well as Partner Country HEIs (including Waterloo University Canada, Nelson Mandela University South Africa, ITMO University Russia, National Technical University Kiev, Ukraine, Singidunum University Serbia, Jordan University of Science and Technology, Universidade Federal Fluminense, Brazil).

Since its inception in July 2009, the Erasmus+ International Mobility Office has welcomed incoming students and trainees for both studies and placement from both programme and partner countries and has facilitated the outgoing mobility of all the academic community including academic and research staff, administrative staff, students and recent graduates. The Office works towards the goals set out in the EU strategies, such as Europe 2020, Education and Training 2020 and thereby operates under the EU Tools for Mobility, such as the Diploma Supplement (DS Label Holder for period 2013-2016) and the European Credit and Accumulation System. The Erasmus+ International Mobility Office is a member of EAIE and EAEC (European Association of Erasmus Coordinators). Each year the office hosts an Erasmus Staff Week for interested visiting academic and non-academic staff as well as supports initiatives for internationalisation of all Departments and Services. CUT is a dynamic International Strategic Partner and with a bustling seafront, lively energetic festivals and 326 sunny days a year, Limassol is a top destination for International Students and Staff.



# IAESTE

Founded in 1948, the International Association for the Exchange of Students for Technical Experience (IAESTE) is an independent, non-profit and non-political student exchange organisation. It provides students in technical degrees with paid, course-related training abroad and employers with highly skilled, highly motivated international trainees. With more than 80 member countries and over 4,000 traineeships exchanged each year, over 350,000 students have participated and have learned new skills, have been exposed to a variety of cultures and have had the opportunity to build a global network of friends. IAESTE also plays a key role in the workplace and in academic circles, helping to develop and train engineers and scientists who will actively contribute to the global economy. IAESTE maintains consultative or operational relationships with various agencies of the United Nations, including UNESCO and UNIDO. Its mission is to:

- *Promote a high quality practical training exchange programme between members in order to enhance technical and professional development*
- *Promote international understanding, cooperation and trust amongst students, academic institutions, employers and the wider community*
- *Operate irrespective of race, colour, gender, culture, religious or political beliefs, disability, sexual orientation, gender identity or expression*
- *Promote non-discriminatory practices*

IAESTE Cyprus, a full member of IAESTE, was founded in 1980 and has been administered by CUT since 2011.





UNIVERSITY GROUNDS



# Strategic Plan 2010-2020

Our Vision	
A modern and innovative university with international recognition that promotes excellence in education and research in cutting-edge fields, aiming at the scientific, technological, cultural, social and economic upgrading of our country.	
Strategic Pillars	Strategic Goals
<b>1. Education</b>  <i>Dedication to quality education</i>	A. Offering quality and internationally competitive curricula B. Excellence in teaching – Ensuring continuous modernization of the teaching work C. Empowering students' employability D. Attracting high-level students to all curricula E. Promoting lifelong learning
<b>2. Research, Innovation &amp; Entrepreneurship</b>  <i>Achieving research excellence and boosting innovation and entrepreneurship</i>	A. Developing and strengthening research activity B. Attracting external research funding C. Optimal exploitation and dissemination of research results D. Linking research activity to innovation, entrepreneurship and the needs of society
<b>3. University Development &amp; Financial Autonomy</b>  <i>University development and sustainable financial autonomy</i>	A. Creating new Departments and further strengthening existing ones B. Effective management & development of building facilities and laboratory infrastructures C. Strengthening and Establishment of a Green University D. Own revenue growth and gradual retirement from the state budget
<b>4. Internationalization</b>  <i>Upgrading an international university presence</i>	A. Strengthening partnerships with foreign universities, international organizations and research centers of international scope B. Taking advantage of European mobility programmes for academic and administrative staff (ERASMUS + IAESTE) C. Improving the international reputation of the University through the international ranking lists
<b>5. Study Welfare &amp; Development</b>  <i>University development and sustainable financial autonomy</i>	A. Providing guidance and support services provided to students in the field of study and careers B. Increasing students' participation in university life C. Improving social support and student welfare D. Strengthening the student support and development center
<b>6. Modern Governance &amp; Efficient Administration</b>  <i>Creating a model of modern governance and effective administration</i>	A. Upgrading internal organization and operation B. Effectively managing and developing human resources to increase engagement and commitment of staff C. Continuously upgrading the quality of the services provided by the Administrative Services
<b>7. Public Image &amp; Contribution to society</b>  <i>Establishing a positive public image and reliability of the University and getting effectively involved in society</i>	A. Establishing a positive public image and university reliability B. A substantial contribution to society

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