**Applying for Admission to the Master’s Programme in Public Health**

**Entry Requirements**

Applicants should hold at least a bachelor’s degree or equivalent and have a background in health sciences, biological sciences, social sciences, mathematics or another relevant discipline.

Applicants must provide a bachelor’s degree certificate awarded by an accredited institution in the country where it operates, or equivalent to a bachelor’s degree as judged by the Cyprus Council for the Recognition of Higher Education Qualifications (KYSATS).

Undergraduate students that are about to graduate can apply for the master’s programme, considering that they expect to receive their degree before the beginning of the programme (September each year).

English is the primary working language at the Cyprus International Institute for Environmental and Public Health (CII). Accordingly, the Master’s programme in Public Health (MPH) is taught and assessed in English. Candidates would therefore need to provide a proof of English proficiency (see below for more details).

**Preparing Your Application Package (Checklist)**

**The following documents are required in order to review your application:**

* **A copy of a valid passport or civil ID.**
* **A** **Curriculum Vitae (CV).** This should also include the name, position and email address of at least two referees who will be providing a reference letter in support of your application (see below).
* A brief **Personal Statement** of careers goals and research interests (approximately 500 words) in which you explain why you wish to pursue the MPH programme at CII-CUT.
* **Copies of official university degree certificates** received, or an official confirmation letter (with stamp) which states that you are expected to graduate before you begin the MPH programme at CII-CUT (i.e. early September 2019).
* **Copies of official academic transcripts** with individual grades for each course taken as part of your degree programme(s).
* **Proof of English proficiency**. Applicants must have one of the following qualifications as evidence of their English language ability: an undergraduate or postgraduate degree that was taught and assessed in English (*this should clearly be clearly stated in the degree certificate or transcript or in a confirmation letter from your university*), **OR** G.C.E O-Level / I.G.C.S.E exams with a grade of at least C, **OR**ELTS/ IELTS with grade of at least 6.5, **OR** ΤOEFL with grade of at least 580 (paper-based test)/82 (internet-based test).

 Student who receive a conditional offer (subject to proof of English proficiency) may submit their proof of English proficiency before classes start. Alternatively, students could take the English Entry Test at the Language Centre of the Cyprus University of Technology on a pass-fail basis.

**Reference letters** from **at least two (2)** referees who are in a position to evaluate your academic and/or professional activities. *At least one* (if not both) of your referees should be familiar with your academic work (e.g. your current/former BSc thesis supervisor or academic advisor/tutor/lecturer etc.). If you graduated more than two years ago, or if professional experience is relevant to your application, a professional reference will be accepted in place ofone academic reference (this may come from your current or previous employer or supervisor at a relevant organization).

**References should be submitted electronically by the referees themselves**, **using the online reference form that can found in the following link:**

<https://ec.europa.eu/eusurvey/runner/Reco_Letter_CII2018>

Each of your referees should (1) fill the online reference form **and (**2)attach his/her reference letter which must be written, signed and dated on official headed paper from the referee's organization. They must include the referee’s full contact details - i.e. position, postal address, telephone number email address. References should be submitted using the organization email address. References supplied with a personal email address may only be accepted under exceptional circumstances, which must be explained within the reference letter.

It is your responsibility to contact your referees, let them know that you are applying to the programme, and ask for their recommendation by sharing the above link and instructions. We recommend you do that as soon as possible and well ahead before submitting the rest of the required documents, so your complete application can be immediately processed after submission**.** Please be aware that the Institute (CII) is **NOT** responsible for contacting your referees to ask for their recommendation in support of your application**.** Applications will not be processed until reference forms and letters have been received.

OPTIONAL

* Any other relevant certificates and documents, such as samples of relevant academic or professional work (publications, articles, portfolios etc.) or certificates of completion for courses that do not form a part of university degree qualifications.

**Submitting Your Application**

The University’s online application process for entry in next September will **open on February 01 2019.** However, we would also encourage you to send us your application package at any time via email (at costas.christophi@cut.ac.cy) to check it for completeness. Please ensure that you use **‘CII-CUT MPH APPLICATION CHECK: [YOUR FULL NAME]’** in the subject field and that you have attached **all the required documents** (as described above) on the email, excluding reference letters (these should be submitted directly by your referees at the time of your online application). Please be aware that the purpose of this check would NOT be to evaluate your application, but to ensure that you have all the required documents ready to be submitted once the online application process is open.

Electronic applications should be made via the [University’s Web Portal](https://www.cut.ac.cy/studies/masters/applying/?languageId=1) (**expected to open on February 01, 2019 onwards)**. You will need to create and fill the online application form with the required information (e.g. age, gender, qualifications etc.) and **upload all the required documents** (excluding references) on the system. We recommend that you have all the required documents ready to be uploaded beforehand**.** Once your online application is considered complete, you **must** send an email to costas.christophi@cut.ac.cy to confirm submission of your online application. Please use **‘CII-CUT MPH ONLINE APPLICATION SUBMISSION: [YOUR FULL NAME]’** in the subject field and include your full name and student number (as assigned to you by the system) in the body of the email.

A confirmation of receiving your complete application (including reference letters from your referees) will be sent back to you within the next 72 hours (max.) following submission. If you have not received a confirmation email by then, your application may be incomplete. In that case, please send an email at costas.christophi@cut.ac.cy to check the status of your application.

**Note:** Your application will not be considered complete, and no final admissions decision will be made, until all the required documents have been submitted.

The deadline of applications for the MPH programme 2019-2020 is **31 March 2019**. Late applications (submitted from April 1,2019 onwards) will be assessed depending on availability of places in the programme.

***Notes:***

*\* Regarding application checks via email, if the total size of the email attachments is larger than 10Mb, please separate the required documents into two or more emails before sending all of them to the same email address (**costas.christophi@cut.a.cy**). Please ensure that you use “CII-CUT MPH ΑPPLICATION CHECK: [YOUR FULL NAME] in the subject field of all emails sent.*

**Review Process**

**All complete applications are evaluated by the CII Admissions Committee on a first come basis**. Factors considered in the evaluation and ranking of applicants include: strength of undergraduate grades (especially in science and mathematics); nature, duration and relevance of work experience; strength and consistency of letters of reference; coherence, relevance, and sense of purpose reflected in the applicant’s statement; and, where appropriate, ability to read, write, speak, and understand English.

The evaluation process is completed approximately between 7-10 working days, ifall the required application documents have been received (including reference letters).

Final admissions decisions are made by the Cyprus University of Technology and communicated to applicants (via email) by the CII Academic Coordinator or/and the Director of Service for Academic Affairs and Student Welfare.

**Tuition**

The tuition fee for the programme is €4,100 for both EU and Non-EU citizens. For further information on tuition and registration fees, please visit the following link: <https://www.cut.ac.cy/students/practical-information/tuition-and-fees/?languageId=1>.

**Scholarships**

This year, two (2) partial tuition-fee scholarships (1000 Euro each) may be offered to two of the most qualified applicants, who will submit their complete application by **31 March 2019**. These are awarded primarily on the basis of academic merit, with some consideration of financial need. All applicants who apply by above-stated date, will be automatically considered for a scholarship. Scholarships to cover living expenses during the programme cannot be offered by the Institute.

**Financing your studies**

Due to the limited number of scholarships available by the Institute, we would strongly recommend that you look and apply for funding available by other (external) sources or organizations to financially support your studies. Depending on your circumstances, there might be a number of opportunities available; for example, the Ministry of Education in your home country or/and your country’s embassy in Cyprus (if you are an international applicant) may be accepting applications for scholarships or grants. For further information on how you can finance your studies, you may visit the University’s website: <https://www.cut.ac.cy/students/practical-information/cost_of_living/?languageId=1>.

**FOR INFORMAL ENQUIRIES, PLEASE CONTACT:**

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