

Curriculum Vitae

Elena Charilaou

English Language Teacher

Email: lenamch1712@hotmail.com

EDUCATION

- 2017 **Master of Arts in Teaching English as a Foreign Language (TEFL)**,
Department of English Studies, University of Cyprus. Mark Awarded: 8/10
- Dissertation title:** *'The Relationship between Multiple Intelligences and Reading Strategies among Cypriot EFL Learners'*.
- Title awarded with *'Distinction'*.
- 2015 **Bachelor of Arts in English Language and Communication**, School of
Humanities, University of Hertfordshire, UK. Mark awarded: 2:1.
- 2011 **Apolyterion Graduation School Certificate**, 7o High School of Polemidia,
Limassol, Cyprus. Mark awarded: 18.6/20.

ACADEMIC WORK EXPERIENCE

- 2021-to date English Teacher at *'Ritsa & Andria Shiatis Private Institute'*, Limassol, Cyprus,
Responsibilities: *Teaching Elementary and Intermediate Levels, Teaching Speaking at Intermediate Level.*
- 2021-to date English Language Instructor, Special Scientist, *Language Centre, Cyprus University of Technology*, English for Academic Purposes, Courses: English for Nursing, English for Business Communication, English for Commerce, Finance, and Shipping.
- 2020-2021 Lecturer at *American College*, Nicosia, Cyprus. Responsibilities: *Lesson planning and course material design, Teaching Elementary and Intermediate Levels.*
- 2016-2021 English Teacher at *Eurognosi Aglantzias*, Nicosia, Cyprus. Responsibilities: *Teaching Adults, Teaching different levels: from 'Junior A' to 'FCE' as well as 'IGCSE' and 'IELTS'. Organisation skills: lesson planning, preparation, and assessment. Planning of Cambridge Examinations for all levels.*
- 2017-2021 English Teacher at *English in Cyprus, English Learning Centre Private Institute*, Limassol, Cyprus (from June to August). Responsibilities: *Teaching English to international students, lesson planning and preparation, designing project-based lessons, and designing course materials.*

2015 English Teacher at *Kestoras Private Institute*, Nicosia, Cyprus. Responsibilities:
Teaching different levels: Junior A&B, IGCSE, Movers, Key for Schools.

SKILLS

- Excellent knowledge of conducting online lessons (knowledge of online platforms such as 'Zoom' and 'Teams')
- ICT skills: Excellent knowledge of Microsoft software (Word, PPT, and Excel)
- Developed course materials to enhance teaching and learning
- Testing and assessment of students
- Effective Classroom Management
- Very good knowledge of the Statistical Package for the Social Sciences (SPSS)
- Time management skills

SEMINARS/LECTURES ATTENDED

- "Cambridge Assessment English: Stepping Stones to Developing Reading & Writing Skills at B1-B2 Levels", by Stephen Taylor, at Ajax Hotel, Limassol, Cyprus.
- "IGCSE: The Updated IGCSE Examination", by Barnaby Georghiou, at Ajax Hotel, Limassol, Cyprus.
- "Teacher Development: Coping with Challenging Students in the EFL Classroom", by Dr. Theodora Papadopoulou, at Ajax Hotel, Limassol, Cyprus.
- Cambridge Day Cyprus: Topics Discussed: *Creating positive language learning dynamics in working towards Cambridge English YLE assessments, CLIL and Young Learners.*
- Participated in the 6th CBLA SIG Symposium "*Language Assessment Literacy revisited*" at University of Cyprus, Nicosia, Cyprus.
- 7th CBLA SIG Symposium Programme "Language Assessment and Learning Differences" at University of Cyprus, Nicosia, Cyprus.
- "Cultural dimensions, classroom culture' & assessment" by Yiannis Karras at University of Cyprus, Nicosia, Cyprus.
- "Introduction to language testing and assessment" by Benjamin Kremmel at University of Cyprus, Nicosia, Cyprus.
- "An insight into play therapy, drama therapy and psychodrama in the foreign language learning classroom" by Dr Theodora Papadopoulou.
- "Tackling diverse behaviours in the classroom: motivating students demonstrating challenging behavior in the classroom" by Dr Theodora Papadopoulou.
- "Language teachers' assessment literacy: a reflective approach" by Dr Oscar Soler-Canela at University of Cyprus, Nicosia, Cyprus.

- “IELTS: Improving Candidate Scores in Writing and Speaking”, by Cliff Parry, Academic Manager, British Council Greece.
- “Aiming for optimal teacher-student cooperation in the EFL classroom”, by Dr. Theodora Papadopoulou Chamouza.